



Natural Resources Conservation Service
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Transmitted via email

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MINNESOTA BULLETIN NO. 120-7-11

SUBJECT: ADS – VEHICLE MANAGEMENT – State Office Parking

Purpose. To provide policy on parking in the visitor parking lot.

Expiration Date. September 30, 2008.

This is a reminder that all employees who visit the state office will only be allowed to park in the visitor's lot for two hours provided space is available.

If you are here for more than two hours, the following parking ramps/facilities are within walking distance of the office:

- MN Mutual Ramp – Enter from Jackson Street between 6th and 7th Street
- Galtier Plaza Ramp – Enter from 5th Street between Jackson and Sibley Streets
- Jackson Ramp – Enter on Jackson Street between 4th and 5th Streets

Upon entering the building you must sign in the west lobby guard desk. You will be asked for your name, who you are visiting, and the make and model of your vehicle.

Contact Laurie Otte, Management Services Specialist, if you have any questions or concerns.

/s/

WILLIAM HUNT
State Conservationist

DIST: AE

